

VIDEO PRODUCTION SPECIALIST

STATUS: Full-time

LOCATION: Lifesong for Orphans offices, Gridley, IL

BENEFITS: Yes

REPORTS TO: Creative Director

The Video Production Specialist will work alongside the creative team and others in the organization to develop and implement content for Lifesong for Orphans' key constituencies (advocates, adoptive families, churches, supporters, and board members). The Video Production Specialist's primary responsibilities are with video creation, editing, and distribution. This position will also collaborate with others to explore new ways to better visually share what God is doing through this ministry. The ideal candidate is creative, dependable, adaptable, and innovative, with a heart for the orphan and vulnerable.

RESPONSIBILITIES:

- Video Production
 - Pre-production, Filming, and Editing
 - Collaborate on creation, production of videos for programs, development, and administration purposes
 - Visually communicate stories of adoption, orphan care and foster care in compelling and creative ways
 - Design content for social media & email marketing

OTHER DUTIES AS REQUESTED

- Photography
- Collaboratively manage and coordinate creation and update of web-content
- As needed, perform additional tasks to support the effective operation of a non-profit organization

QUALIFICATIONS:

- Preference, Bachelor's degree, in video production or related field
- 1 - 2 years of video production or similar experience
- Ability to adapt quickly to a fast moving, dynamic organization.
- Ability to consistently meet deadlines and timely turnaround while still having vibrant creativity.
- Excellent written and verbal skills
- Creative thinking and problem solving skills
- Demonstrated interest in caring for orphans and vulnerable children
- Experience with Adobe products (Premiere Pro, After Effects, Audition, etc.)
- Familiarity with Windows and Mac operating systems, HTML, Microsoft Office.
- Other preferred skills or experience: non-profit work, marketing/communications, and social media.
- Ability to work effectively with multiple individuals and manage several projects at once
- Salary commensurate with experience.

Serious applicants should complete the application form at lifesong.org/job-board. No calls please.